

Submission Guidelines

(For unsolicited article submissions)

All unsolicited submissions to the Connection Newspaper must adhere to the following standards for consideration. We have put these guidelines in place due to the large number of submissions we receive every month for publication. Event listings (for Upcoming Events page) and advertising/advertorials are outside of these guidelines.

- Submissions can only be sent via **email to chantal@connectionnewspaper.com** These should be TXT, RTF or WORD attachments or simply copied and pasted in the message box of your email.
- Maximum word count - 300 words. If you need more than 300 words, please contact us prior to submitting. Alternatively, split one article into two parts for publication over issues.
- Topics should be relevant to the community, the areas that we service and be non-political in nature. If you are unsure about a particular topic, please contact us prior to writing/submitting.
- If you are an advertiser, articles cannot refer to your business directly. They are not advertorials and must remain 'neutral'. We want the readers to benefit from your expertise without being exposed to more advertising. Advertisers will receive a bio at the end of the article that refers the reader to the advertisement. If you are not an advertiser with the Connection, there will be no bio included.

Acknowledgement does NOT guarantee inclusion in the next issue. We try our best to include as much as possible but we cannot always publish everything received on a given month. It remains at our discretion whether or not to publish materials. Articles that are not time sensitive can be reserved for publication in a future month. We reserve the right to edit any and all materials for content or length without reference to the writer.❖